**Why Work for United Way?**

Do you want to go home every day knowing you’ve made a meaningful impact? At United Way of Central Florida (UWCF), you’ll join a team that’s passionate about making a difference in our local communities. We work in a fun, supportive environment where every day brings new opportunities to help others. Our team members share a deep commitment to service, and we work hard because we know how much our community depends on us. Along with a positive work culture, we offer great benefits and opportunities for advancement. If you’re looking for a rewarding career where you can be great while doing good, consider joining our United Way team!

**Overview**

We are seeking a dedicated, community-focused **Lead Community Wellness Navigator** to manage and connect Polk County residents with vital services such as the Polk HealthCare Plan, housing assistance, food resources, transportation, and more. This grant-funded position involves overseeing a team of Navigators, collaborating with community partners~~,~~ If you are a strong leader with a passion for helping others, this could be the perfect role for you.

**Essential Duties and Responsibilities:**

* Supervise and support Navigators/Peer Navigators in their daily tasks and ‘boots on the ground’ outreach efforts.
* Maintain a schedule of community outreach events and assist with event planning and coverage.
* Review and verify weekly reports from Navigators and provide monthly reports to internal staff.
* Monitor health plan enrollment progress and assist eligible residents with the Polk HealthCare Plan application process.
* Develop a thorough understanding of local social services and refer individuals to appropriate resources such as food, housing, and transportation assistance.
* Represent the initiative by attending public events, speaking engagements, and meetings with community partners.
* Build and nurture partnerships with local agencies and businesses to strengthen collaborative efforts.
* Participate in team efforts to achieve departmental and organizational goals.
* Perform other duties as needed to support the mission and goals of the organization.

**Qualifications/Requirements:**

* Bachelor’s degree in health and human services or a related field is preferred.
* Minimum of five years of progressively responsible work experience in the field, with strong leadership, communication, and interpersonal skills.
* Bilingual skills are highly desirable.
* Proficiency in Microsoft Office (Word, Excel) is required, with experience in SharePoint and PowerPoint preferred.
* Strong organizational skills with attention to detail and the ability to work independently and collaboratively.
* Comfortable engaging with the public, including speaking at community events and meetings.
* Must be available for occasional evening and weekend work.
* Reliable transportation required, with the ability to travel to worksites and community-based meetings. Driver’s License must be clear and valid.

**Physical Demands:**

This role involves outdoor work throughout the year in Florida, so candidates must be comfortable working in varying weather conditions.

**Salary and Benefits:**

The annual salary for this position is $55,000. We offer an excellent benefits package, and this position is expected to be in the office when not at event sites.

**Interested?**

If you’re a motivated, community-minded leader who wants to make a difference, we invite you to apply for this exciting opportunity. Send your resume to hr@uwcf.org and take the first step toward joining our mission-driven team!

**Diversity & Inclusion:**

At UWCF, we believe diversity creates a healthier atmosphere. We are an Equal Employment Opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, protected veteran status, disability status, sexual orientation, gender identity or expression, marital status, genetic information, or any other characteristic protected by law.

UWCF is a drug-free workplace. Candidates are required to pass a drug test before beginning employment.